



## **EARL STONHAM PARISH COUNCIL**

Minutes of the Parish Council meeting held at the Village Hall, Earl Stonham on **Monday, 5<sup>th</sup> November 2018 at 7.30pm.**

### **Present:**

Councillors: C Woods (Chairman)  
D Turner  
D Brenig-Jones  
H Stanford  
J Henderson-Hamilton  
S Budd  
B Heard  
K Wilkinson

In Attendance J Blackburn – Clerk

### **ES77/18/19 – PUBLIC FORUM**

There were two members of the public present.

### **ES78/18/19 – APOLOGIES OF ABSENCE**

Apologies had been received from Cllr S Challinor and District Cllr Morley.

### **ES79/18/19 – DECLARATIONS OF INTEREST**

None had been received.

### **ES80/18/19 – APPLICATIONS FOR DISPENSATION**

None had been received.

### **ES81/18/19 – MINUTES OF THE MEETING HELD ON 3<sup>RD</sup> SEPTEMBER 2018**

**It was AGREED:** That the minutes of the Parish Council meeting held on 3<sup>rd</sup> September 2018 be approved as a true record and signed by the Chairman.

### **ES82/18/19 – ALLOTMENTS**

The members of the public present spoke of their concerns that one of the allotment tenants had been served a month's notice for housing a cockerel there.

Cllr Woods explained the background to the complaints the Parish Council had received due to noise pollution from the cockerels and that Environmental Health had become involved and were monitoring the situation. He stated that the Parish Council had not issued a notice to the tenant.

**It was AGREED:** That the Clerk liaise with Environmental Health in order to get an update on the situation.

### **ES83/18/19 – FOOTPATH OPPOSITE WATER RUN FARM**

Cllr Woods explained the footpath situation in relation to various fingerposts, their positioning and directions across various farmers land. He would speak with the farmers and conduct a review of all the footpaths present to ensure a way forward.

#### **ES84/18/19 - COUNTY COUNCILLOR'S REPORT – CLLR M HICKS**

Cllr Hicks was not present at the meeting and a report had not been received.

#### **ES85/18/19 – DISTRICT COUNCILLOR'S REPORT – CLLR S MORLEY**

Cllr Morley was not present at the meeting and a report had not been received.

#### **ES86/18/19 - POLICE REPORT**

The Police were not present at the meeting and a report had not been received.

#### **ES87/18/19 – CLERK'S REPORT AND FINANCIAL MATTERS**

##### **a) CLERK'S REPORT**

The Clerk reported that Cllr Brian Heard had asked if he could attend Councillor training at SALC in order to improve his knowledge and skills. She confirmed that there were funds in the budget for training. As the elections were due in May 2019 the Clerk explained that a decision needed to be made as to whether Cllr Heard attended the course before or after the elections.

**It was AGREED:** That Cllr Heard attend the SALC training course before the elections.

##### **b) CLERK'S FINANCIAL REPORT**

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 29<sup>th</sup> October 2018 was £10,363.04.

##### **c) PAYMENTS AND RECEIPTS**

The Clerk reported the following payments be authorised:-

Jennie Blackburn	Clerk's Salary (Nov)	£213.58
Jennie Blackburn	Clerk's Office Allowance/Expenses (Nov)	£20.00
Vertas Group Ltd	Grass Cutting	£171.48
SALC	Budget Workshop - Clerk	£8.70
Creting St Mary Parish Council	Fifth of black ink toner	£27.53
ESVH	Half of recycling credit	£169.70
Jennie Blackburn	Clerk's Salary (Dec)	£213.58
Jennie Blackburn	Clerk's Office Allowance/Expenses (Dec)	£20.00
Debbie Turner	Recorder Printing Reimbursement	£177.00
Saxon Monumental Craft	War Memorial Refurbishment	£684.00

**It was AGREED:** That payments totaling £1,705.57 be authorised and actioned by the Clerk. It was also agreed that a payment of £274.10, insurance renewal, be made to CAS Business Ltd, a payment of £40 to the ICO (Data Protection), a payment of £375.00, grass cutting, be made to the ES Cricket Club a payment of £50 to the Royal British Legion and a donation payment to the Village Hall of £100 be ratified.

The following receipts were also noted:

MSDC	Precept - 2nd Instalment	£3,169.50
Pauline Birchall	Recorder advertisement payment	£30.00
Kelly Ashton	Recorder advertisement payment	£30.00
MSDC	Recycling Bin Credit	£339.39
David Wicks	Recorder advertisement payment	£30.00
B Beckett	Allotment Rent	£148.00
Mr Stiff	Allotment Rent	£15.00
Mr Dixon	Allotment Rent	£15.00
Mr Perkins	Allotment Rent	£7.50
Mr Coward	Allotment Rent	£7.50

d) **DRAFT BUDGET 2019/20**

The Clerk had circulated the Draft Budget prior to the meeting. Members had no comments to make in relation to the Draft Budget.

**It was AGREED:** that the Draft Budget be approved.

**ES88/18/19 – PLANNING APPLICATIONS**

Ref: DC/18/04808 – Reserved Matters – under DC/17/05963 – Details of Access, Appearance, Landscaping, Layout and Scale for detached 2-bedroom bungalow. – Kennylands, Thornbush Lane, Stonham Aspal, Stowmarket.

**It was AGREED:** That the Parish Council had no objections to the application. **Clerk to action.**

**ES89/18/19 - PLANNING DECISIONS**

**It was AGREED:** That the following decisions be noted.

**Ref: DC/18/03573** - Full Planning Application - Change of use of land from agricultural to residential - Avondale Hall, Balls Way, Earl Stonham, Stowmarket Suffolk IP14 5HX - **GRANTED**

**Ref: DC/18/01851** – DISCHARGE OF CONDITIONS – Condition 3 (Materials) – Venns Farm, Debenham Road, Earl Stonham, Stowmarket.

**ES90/18/19 – DEFIBRILLATOR**

The Clerk reported that she had received quotes from the Community Heartbeat Trust (CHT) in relation to setting up a volunteer contact list should the defibrillator be needed somewhere in the village. The volunteer would be contacted in order to retrieve the defibrillator from the village hall and take it to where it was needed. The costs included setting up and managing the volunteer list.

**It was AGREED:** That a volunteer list would not be needed at this stage but the information would be kept on file should it be a way forward in the future.

**ES91/18/19 – VILLAGE HALL**

Cllr Turner explained about the ‘Open Day’ that was arranged for the Village Hall. She also reported that District Cllr Morley had been approached for locality budget funding towards the new shed to house the chairs from the main hall.

Cllr Wood suggested the Parish Council give a donation of £100 towards the shed.

**It was AGREED:** That £100 be donated to the Village Hall towards the erection of a shed.

### **ES92/18/19 – WAR MEMORIAL**

The Clerk reported that the war memorial had been refurbished to a high standard. She informed members that she had completed all the necessary paperwork which had been sent off to the War Memorial Trust in order to receive the funding.

### **ES93/18/19 – WOODEN POSTS FOR VILLAGE GREEN**

Cllr Budd informed members that she had purchased the posts and would get them to Cllr Heard who would install them at his convenience.

Cllr Wilkinson suggested that reflectors be put onto each post to ensure they could be seen during the darker hours. **All agreed.**

### **ES94/18/19 – CHURCHYARD MOWER**

Cllr Stanford confirmed the mower had been purchased.

### **ES95/18/19 – WEBSITE**

Cllr Henderson-Hamilton reported that if all were in agreement, the Police Report would be put onto the website for easier reading than it going into the Recorder. **All agreed.**

### **ES96/18/19 – CAROLS ON THE GREEN / CHRISTMAS TREE**

Cllr Henderson-Hamilton reported that all arrangements were in place for the 'Carols on the Green' and hoped that she would receive the help that was needed for the night which included readers. Cllr Stanford stated that he would be happy to read.

Cllr Wilkinson informed members that he would arrange the Christmas Tree again this year and would confirm to members when it had been done.

### **ES97/18/19 – LITTER**

Cllr Turner reported that a lot of litter had been picked up throughout the village, mainly being blue plastic. Cllr Henderson-Hamilton reported that she had seen a lot in the ditches also. A brief discussion took place where the situation would be monitored and returned to should a village litter pick become needed.

### **ES98/18/19 – DORMANT YOUTH CLUB ACCOUNT**

Cllr Turner reported that she had spoken to one of the signatories of the dormant account, and the previous Clerk, in order to retrieve the monies and deposit them to the village hall as had been previously agreed. She explained that the previous Clerk had given the signatory the Pass Book in order to do this.

### **ES99/18/19 – SPEEDING – A1120**

The Clerk informed members that she had received an email in relation to the dangerous Church Lane junction onto the A1120, which stated that the Parish Council would have to fund the change of speed limit.

**It was AGREED:** That the Clerk find out the costs involved.

**ES100/18/19 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL**

- Dog mess needed to be cleared up by owners
- Christmas Day church service would be held at 11am
- A large pig kept at a property on Fen Lane was regularly getting loose – be aware if walking in that location!

**ES101/18/19 - DATE OF NEXT MEETING**

The next meeting would be held at the Village Hall on Monday, 7<sup>th</sup> January 2019 at 7.30pm.

The meeting finished at 8.50pm.

Chairman: ..... Dated: .....