



**Parish Council Members -**

Chairman: Cllr C Woods, Cllr D Turner, Cllr B Heard, Cllr D Brenig-Jones, Cllr K Wilkinson,  
Cllr S Budd, Cllr J Henderson-Hamilton, Cllr S Challinor, Cllr H Stanford

## **EARL STONHAM PARISH COUNCIL**

### **PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND**

There will be a meeting of **Earl Stonham Parish Council** at The Village Hall,  
Earl Stonham on **Monday, 5<sup>th</sup> March 2018 at 7.30pm**

**J Blackburn**  
**Parish Clerk**  
**Tel: 01449 721369**  
**email – [parish.clerk@earlstonham.org.uk](mailto:parish.clerk@earlstonham.org.uk)**

### **AGENDA**

- 1) **Public Forum** – *Members of the public may speak on any matter affecting the village.*
- 2) **To receive apologies for absence**
- 3) **To receive Declarations of Interest**
- 4) **To receive any Applications for Dispensation**
- 5) **To approve the Minutes of the meeting held on 11th January 2018 and the Minutes of the Planning meeting held on 7th December 2017**
- 6) **To receive the Police Report**
- 7) **To receive the District Councillor's Report** – *District Cllr Susie Morley*
- 8) **To receive the County Councillor's Report** – *County Cllr Matthew Hicks*
- 9) **To receive the Clerk's Report and Financial Matters**
  - a) To receive the Clerk's Report – Data Protection Legislation
  - b) To receive the Finance Report / Budget Monitoring Report
  - c) To authorise payments and note receipts
  - d) To appoint the Internal Auditor
  - e) To approve the External Audit arrangements for 2017/18
- 10) **To approve Policies and Procedures**
  - a) To approve the Publication Scheme document
  - b) To approve the Document Retention Policy
  - c) To conduct a Review of Internal Audit Control and Risk Management Arrangements
  - d) To review the Financial Regulations and Standing Orders



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**11) Planning Applications**

a) For discussion and decision – (including any applications received since the publication of this agenda)

b) To receive decisions of the Planning Authority

**DC/17/05968** - Listed Building Application - Replacement of damaged barn doors - Meadow View Farm, Stowmarket Road, Earl Stonham, Stowmarket Suffolk IP14 5DZ – **GRANTED**

**DC/17/03999** - Alterations to window sizes and Addition of a velux window to the rear of the property - **Location:** Fen View, Fen Lane, Earl Stonham, Stowmarket Suffolk IP14 5EG - **APPROVED**

**12) To receive an update on the Defibrillator**

**13) To receive an update on Allotments**

**14) To receive an update on the Village Hall**

**15) To discuss the refurbishment of the War Memorial**

**16) To receive an update on the posts around the Green and discuss the purchase of replacement posts.**

**17) To receive an update on the Village Website**

**18) Matters to be brought to the attention of the Parish Council –** *Each Councillor may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.*

*Note: Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

**19) Date of Next Meeting – Monday, 14<sup>th</sup> May 2018 (APM & APCM)**

*(Please note: The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes not to be filmed should advise the Parish Clerk).*