



Parish Council Members - Chair: Cllr M Gillett, Vice Chair: Cllr D Turner, Cllr S Budd, Cllr H Stanford, Cllr M Mann, Cllr J Barnet-Lamb, Cllr D Cawston, Cllr D Brenig-Jones

EARL STONHAM PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

The Annual meeting of **Earl Stonham Parish Council** will be held at the Village Hall (Club Room), Earl Stonham on **Monday 18th May 2026 at 8.00pm** (or immediately after the conclusion of the Annual Parish Meeting, whichever is the later).

Members of the public from the village are welcome to attend this meeting.

S Edgar

Parish Clerk | Tel: 07833 242561 | Email: parishclerk@earlstonham.org.uk

AGENDA

- 1) **Election of Chair of the Council** (*To receive the Chair's Declaration of Acceptance of Office*)
- 2) **Election of Vice-Chair of the Council**
- 3) **To receive apologies of Absence**
- 4) **To receive Declarations of Interest**
- 5) **To receive any Applications for Dispensation**
- 6) **To approve the Minutes of previous meeting held on Monday 16th March 2026**
- 7) **Public Forum** - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the Chair of the meeting, a member of the public shall not speak for more than 5 minutes. Members of the public may not take part of the Parish Council meeting itself.*
- 8) **To receive the County Councillor's Report** – *County Cllr Matthew Hicks (Pending outcome of Election on 7th May)*
- 9) **To receive the District Councillor's Report** – *District Cllr Nick Hardingham*
- 10) **To appoint Representatives to Committees and Outside Bodies**
 - a) Suffolk Association of Local Councils (SALC)
 - b) Village Hall
 - c) Church
 - d) Community Emergency Village Hall Key Holders
 - e) Earl Stonham Trustees
 - f) Recorder Publication
 - g) Recorder Distribution
 - h) Carols on the Green
 - i) Footpaths



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11) Authorisation of Annual Subscriptions

- a) Suffolk Association of Local Councils

12) To receive the Clerk's Report including the following Financial Matters

- a) To review the Action Tracker
- b) To receive the Clerk's Report
- c) To receive the Finance Report
- d) To authorise payments and note receipts
- e) To approve the Bank Reconciliation – End of Year 2025/26 and Current
- f) To approve the Annual Governance Statement – 2025/26
- g) To approve the End of Year Statement of Accounts – 31st March 2026
- h) To receive the Exemption Certificate – 2025/26
- i) To receive the Internal Auditor's Report for 2025/26
- j) To approve and sign CiL Report
- k) To approve the Asset Register

13) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC:

Ref: DC/26/00275 - Householder Application - Erection of Detached Garage and Garden Shed.
April Meadow, Stearns Lane, Earl Stonham, Stowmarket, Suffolk, IP14 5HR – **Approved**

14) To discuss the Councillor Vacancy

15) To receive an update on:

- a) Speeding
- b) Footpaths
- c) Village Hall

16) Matters to be brought to the attention of the Parish Council – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

17) To confirm dates of meetings for the financial year 2026/27 as follows:

Monday 20th July 2026
Monday 21st September 2026
Monday 16th November 2026
Monday 18th January 2027
Monday 15th March 2027
Monday 17th May 2027 – Annual Parish Meeting & Annual Parish Council Meeting

18) Date of next meeting – Monday 20th July 2026 at 7.00pm.

(Please note: The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes not to be filmed should advise the Parish Clerk).