

**EARL STONHAM WITH STONHAM PARVA
PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT 2017**

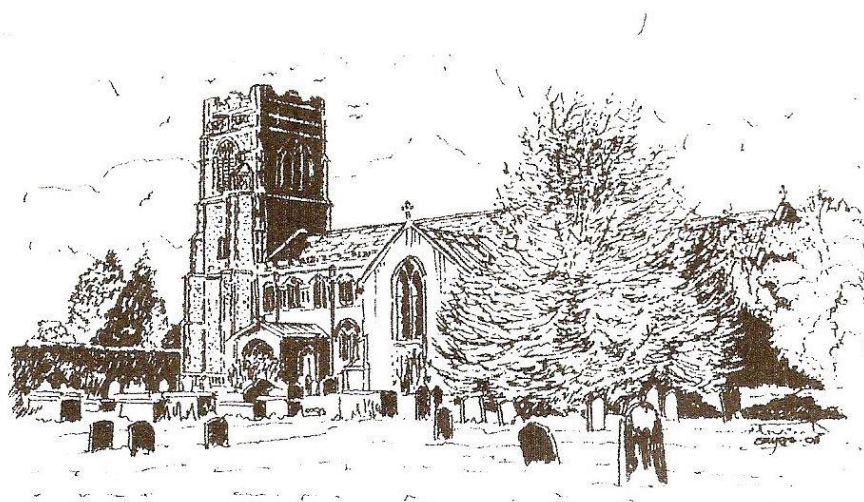


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EARL STONHAM WITH STONHAM PARVA

PAROCHIAL CHURCH COUNCIL ANNUAL REPORT 2017

The Parochial Church Council (PCC) of the above presents the Annual Report for the year 2017. The report has been prepared in accordance with the Charities Act of 1993.



LEGAL AND ADMINISTRATIVE INFORMATION

St Mary's Church, Earl Stonham with Stonham Parva.

Correspondence address: The Rectory, The Street, Stonham Aspal, Stowmarket IP14 6AQ

Telephone: (01449) 711684

email address: revphilippayne@btinternet.com

The PCC is a charity exempt from registration with the Charity Commission.

The Sunday School Trust administers funds originating from the sale of the village school, which are used for the purposes of Christian Education within the parish of Earl Stonham. It is separate from the PCC with the Rector and the Churchwardens as trustees.

Bank: Santander UK plc.

Independent Examiner: Chris Oliver

Address: 1, Meadow View, Needham Market IP6 8RH

PCC OFFICERS AND MEMBERS AS OF APRIL 2017

Revd Philip Payne (*Priest in charge*)*
Revd Barbara Gallagher (*Assistant Priest*)*
Mrs Christine Edgar (*Reader*)
Mr Henry Stanford (*Reader*)*
Mrs Jane Porch (*Elder and Churchwarden*)*
Mr Ian Gallagher (*Churchwarden*)*
Mrs Diane Hurt (*Lay Vice chair*)
Mrs Maggie Podd (*Deanery Synod rep.*)*
Mrs Frankie Wicks (*Lay Minister and Deanery Synod rep.*)*
Mr Gerald Stedman (*Elder*)
Mr Anthony Fowler
Mr John Jones (*Treasurer*)
Mrs Annie Skinner
Mrs Caroline Shield (*Secretary*)
Mr Mark Parry
Mr Mike Dawe



**ex officio*

COMMITTEES

The PCC has the following sub-committees:

Fabric Committee

Tony Fowler, Ian Gallagher, John Jones, Mike Dawe, Mark Parry

Standing Committee

Revd. Philip Payne, Jane Porch, Ian Gallagher, John Jones, Caroline Shield, Diane Hurt, Revd. Barbara Gallagher.

Social Committee

Frankie Wicks, Barbara Gallagher, Diane Hurt, Annie Skinner, Caroline Shield, Maggie Podd.

THE PARISH TEAM

Priest in Charge:	Revd Philip Payne 01449 711684
Assistant Priest:	Revd Barbara Gallagher (01449) 711337
Lay Minister:	Mrs Frankie Wicks (01449) 711222
Reader:	Mrs Christine Edgar (01449) 711606
Reader:	Mr Henry Stanford (01449) 711742
Churchwarden and Elder:	Mrs Jane Porch (01449) 711210
Elder:	Mr Gerald Stedman (01449) 723245
Churchwarden:	Mr Ian Gallagher (01449) 711337
Secretary:	Mrs Caroline Shield (01449) 711584



SECRETARY'S REPORT

The PCC has 16 members (7 ex officio and 9 elected) and the electoral roll had 48 names on it for 2017.



The PCC has met 9 times in the year, in addition to the Annual Vestry Meeting and the Annual Parochial Meeting, which was held on Tuesday 4th April 2017.

Discussions at PCC Meetings included: Safeguarding, coffee & cake in the village hall, Quinquennial report, Lighting in church, Growing in God, Worship Themes, New signs, Baby Memorial grave stone completed, GDPR, Grapevine magazine, Mission and Pastoral Measure 2011

Caroline Shield

INCUMBENT'S REPORT 2016

The structure of our group of 8 parishes remains unchanged. Earl Stonham with Stonham Parva together with the Creeting remain one legal benefice; Stonham Aspal with Mickfield and Crowfield remain a second benefice while Coddensham, Gosbeck and Hemingstone are legally a 4-parish benefice with Henley. Work is ongoing to dissolve these boundaries and reconstitute the 8 parishes as a single legal benefice.



Worship.

The pattern of worship has remained broadly unaltered across the 8 parishes. Special services continue to attract additional interest, especially when supported by personal invitations and/ or additional publicity but regular congregations have fallen slightly.

Schools.

Parish clergy continue to visit both schools (Creeting St Mary and Stonham Aspal) to conduct assemblies and provide other support. Both schools hold acts of worship in their respective parish churches at least once per term whilst I, as incumbent, sit on both school governing bodies.

Buildings

Our buildings remain an important community resource. The focus of that resource varies from village to village. For one the church is a social hub, for another a palace of quiet contemplation, for another it is the church hall which provide the hub. For all our communities the building provides, albeit at different ways, a spiritual focal point both for family stepping points for family and community activities (such as for baptisms, weddings and funerals) and for community celebrations (such as Christmas, Harvest and Remembrance). The challenge that faces us all is linking this focus for the special event with the ongoing round of worship and fellowship in a way that builds and sustains community.

On a practical basis, maintaining 8 listed medieval places of worship remains a daunting and never-ending task. Detailed reports on individual buildings, as required, will be given by the church warden or other designated person on an individual parish basis. Broadly speaking our buildings are sound at present, though all require work of some sort. I would like to pay tribute to all who contribute to the maintenance and upkeep of the buildings, recognizing that many contributions of time, expertise and money come from members of the wider community who would not count themselves as regular worshippers. This is just one example of the connection between the Sunday worshipping community and the wider community of which we are a part.

Statistics

Inevitable in any report I just note that in 2017, across our 8 parishes we hosted 15 baptisms, 9 weddings, one service of renewal of wedding vows and 25 funerals. Earl Stonham church hosted a service of confirmation at which we presented 5 candidates.

Rev'd Philip Payne
Priest-in-Charge

SAFEGUARDING

Although we have been involved in the diocesan Safeguarding Scheme and Mrs Frankie Wicks has been our Safeguarding Officer for some time the whole subject has come to the forefront much more during 2017. We are signed up to the House of Bishops policy statement "Promoting a Safer Church" and the Diocesan Strategic Plan for Safeguarding. The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

The diocese has produced a basic training module (CO) which can be done on-line and the majority of the PCC have done this in 2017 or the early part of 2018. Frankie has done CO3 which is a face to face training session and others such as Ministers and Wardens are hoping to do whichever module is appropriate during 2018.

Frankie is also responsible for DBS (Disclosure and Barring Service) for our parish, and the Creetings. This helps to check the safe recruitment of people in positions of responsibility especially if working with children or vulnerable adults.

The list below is to be displayed in both the Church and the Parish Room. Pieces about Safeguarding and our church have been written for the Church magazine and the Recorder (produced by the Parish council and delivered to every house.

Safeguarding in your parish – who's who?

The Incumbent/priest in charge

Rev Philip Payne 01449 711684

The churchwardens

Ian Gallagher 01449 711337

Jane Porch 01449 711809

The Parish Safeguarding Officers

Mrs Frankie Wicks 01449 711222

The team of licensed/accredited ministers

Rev Barbara Gallagher 01449 711337

Mr Henry Stanford 01449 711742

Mrs Christine Edgar 01449 711606

Mrs Frankie Wicks 01449 711222

Mrs Jane Porch 01449 711809

Hall managers and bookers

Mrs Frankie Wicks 01449 711222

Who will you talk to if you observe or are told about Safeguarding concerns?

Any of the above

In case of emergency where harm may come 999

Concerns of harm

Suffolk County Council Customer First 0808 8004005

Suffolk Police 101/ 01473 613500

If against a member of the clergy, to the Diocesan Bishop
Diocesan Safeguarding Advisor 01638 718939

NSPCC 0808 800 5000

Childline 0800 1111

Child Exploitation and Online Protection Centre
0808 1000 900 <http://ceop.police.uk/>

Women's Aid and Refuge Crisis National Helpline 0808 2000 247

FABRIC REPORT 2016

The lighting in church deteriorated considerably as more of the lamps above the crossing failed. It was decided that we should look into replacing the existing units with LEDs which should have a greater life and be cheaper to run. Quotes have been obtained and discussions with the DAC are ongoing regarding a faculty.



The Quinquennial inspection was carried out on 29th March 2017 by our architect, Nick Jacob. There were no category A items and one category A/B; to assess the cracking on the inside corner where the nave meets the south transept. The category B items were of three main types: repair/replace the guttering not done last year; repair and close two windows; various minor plaster/mortar repairs.

We have again signed up for MYGroup to carry out an annual check and clean of the roof, guttering and drains.

The annual inventory check was carried out in May 2017 and the inventory updated.

The churchyard has been kept tidy by means of working parties and individuals, particularly John Bull, who have given generously of their time and effort.

Many thanks are again due to John Jones and Tony Fowler for the considerable time and effort they have put into helping maintain the church building, the Parish Room and the churchyard.

Ian Gallagher

THE CHURCH IN THE VILLAGE COMMUNITY

2017 did not see any major festival in the Community but this did not mean that the Church was not much engaged in it.

'Coffee and Cake Fridays' continued to flourish and the number of people attending generally increased. This was especially so when we advertised the fact that funds raised would go to a national fund raising event such as Red Nose Day and Children in Need. People gave more money and were delighted that their Church was involved. It built another bridge. We are now advertising what charity we are supporting each month more widely.

We continue to take our turns in providing and serving 'Library Lunches' often doing a main course, a pudding and tea/coffee for about 25 people. Not knowing how many will come makes planning these interesting but it always turns out alright eventually.

A huge amount of caring and support for others goes on in our villages on many levels, seen and unseen. Special occasions this year included the Women's World Day of Prayer organised largely by Jane Porch; Rogation Day Walk to Stonham Parva and a service followed by tea shared with people from across the A140; services at Stonham Parva during the summer and the carol service there in December when the church was wonderfully full.

Perhaps the highlight of the year was our Confirmation Service led by Bishop Martin. It was a never-to-be-forgotten event for those involved with a wonderful balance of formality and informality.

All this is undergirded by prayer in all sorts of ways and all sorts of occasions but the ecumenical prayer group has been continuing steadily and generally increased in size.

Frankie Wicks

ST MARY'S BELLS REPORT

Ringling at Earl Stonham is now unfortunately going through a difficult time due to a lack of ringers and other commitments.



However we will endeavour to ring for the Festivals and weddings with help from other local ringers.

Sunday service ringing requires regular commitment and as we have a small band of ringers it is often difficult for us all to be available at the same time. However hopefully the situation will improve in the future.

Debenham ringers continue to ring a quarter peal at Earl Stonham once a month.

Margaret Cherry

DEANERY SYNOD REPORT

We continued to be represented by Rev Barbara Gallagher, Maggie Podd and Frankie Wicks and Rev Philip Payne. John Jones was serving as Deanery Organiser.



The February Synod meeting welcomed Bishop Mike and had a great time with him leading some Bible study which gave everyone something to really think about.

The May meeting was held at our Parish Room and had no visiting speaker but just dealt with Deanery business. A Deanery Quiet Day at Otley Hall was organised for June.

In October Helen Woodroffe, the Diocesan Children's Work Advisor and Education Officer for the Cathedral spoke about her work and vision for the coming year.

During the year Jane Corbett took on the task of Lay Chair. This left the job of Secretary vacant and it still is so. Rev Diane Williams has become Acting Rural Dean for the Stowmarket Deanery although it is still a separate Deanery.

We had updates from the Diocesan and the General Synods. Our diocese had a very successful Lent Appeal for Kagera, our Link diocese.

Frankie Wicks

TREASURER'S REPORT

Earl Stonham with Stonham Parva Parochial Church Council

Statement of Financial Activities for the Year ended 31st December 2017

	Note	This year					Last year
		Unrestricted funds	Restricted funds	Designated funds	Endowment funds	Total	Total
INCOMING RESOURCES							
Voluntary income:							
Planned giving by Gift Aid		14,142	240			14,382	16,056
Income Tax recovery		4,587	67			4,654	5,059
Uncovenanted planned giving		315				315	315
Collections		2,607	4,232			6,839	7,917
Gift days and sundry donations		1,134	1,912			3,046	1,749
Grants, donations, appeals, legacies, etc.	1	450	525			975	3,724
Total voluntary income		23,235	6,976	0	0	30,211	34,820
Activities for generating funds:							
Gross proceeds of fund-raising events	2	1,526	0			1,526	1,885
Magazine and bookstall		281				281	299
Total activities for generating funds		1,807	0	0	0	1,807	2,184
Income from investments		61	477	0		538	511
Income from church activities:							
Parish room lettings		472				472	191
Fees for weddings, funerals, etc.	3	1,489				1,489	1,922
Total income from church activities		1,961	0	0	0	1,961	2,113
Other incoming resources	4	280	0	0		280	237
TOTAL INCOMING RESOURCES (A)		27,344	7,453	0	0	34,797	39,865
RESOURCES USED							
Expenses of fund-raising events	2	395	0		0	395	555
Church activities:							
Missionary and charitable giving	1	48	4,244			4,292	5,296
Ministry - Diocesan quota		19,890				19,890	20,240
Ministry costs		1,254				1,254	1,140
Church running expenses	5	2,857				2,857	2,996
Church maintenance		270	707			977	576
Purchase of equipment		0	0			0	4,221
Upkeep of services		252				252	250
Churchyard maintenance		0	762			762	443
Magazine, bookstall and library		378				378	378
Support costs: Education, training, mission		0	1,017			1,017	832
Parish room expenses		622				622	515
Major repairs (structural)		0				0	10,800
Church management and administration		980	0		0	980	850
Depreciation of equipment		0	360		0	360	360
Other expenses		0				0	0
Total church activities		26,551	7,090	0	0	33,641	48,897
TOTAL RESOURCES USED (B)		26,946	7,090	0	0	34,036	49,452
NET INCOMING/(OUTGOING) RESOURCES		398	363	0	0	761	(9,587)
GAINS AND LOSSES ON INVESTMENTS							
Realised	6					0	0
Unrealised		0	377		790	1,167	1,133
		0	377	0	790	1,167	1,133
Transfers between funds						0	0
NET MOVEMENTS IN FUNDS		398	740	0	790	1,928	(8,454)
BALANCES BROUGHT FORWARD		19,520	12,783	2,300	8,777	43,380	51,834
BALANCES CARRIED FORWARD		19,918	13,523	2,300	9,567	45,308	43,380

The attached notes form part of these accounts.

Restricted Funds: Year ended 31st December 2017**INCOMING RESOURCES****Voluntary income (direct giving):-**

Planned giving by covenant and Gift Aid
Income Tax recovery
Collections
Gift days and sundry donations
Grants, donations, appeals, legacies, etc.

Total voluntary income**Gross proceeds of fund-raising events****Income from investments****Other incoming resources****TOTAL INCOMING RESOURCES (A)****RESOURCES USED****Expenses of fund-raising events****Missionary and charitable giving:-**

Church overseas - Missionary societies
Relief & development agencies
Home mission and other church societies
Secular charities

Sub total

Purchase of equipment
Repairs and maintenance
Support costs: Education, training, mission
Donations made
Major repairs (structural)
Depreciation of equipment

Other expenses**TOTAL RESOURCES USED****NET INCOMING/(OUTGOING) RESOURCES****Gains and losses on investments****Transfers between funds****NET MOVEMENTS IN FUNDS****BALANCES BROUGHT FORWARD****BALANCES CARRIED FORWARD****Note**

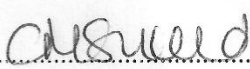
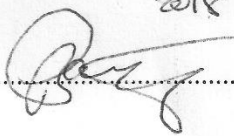
	This year						Last year
	Fabric	Churchyard	Sunday School Fund	Parish room repairs	Bells	Special collections	Total
1	240						240
	61				6		67
	13					4,219	5,246
	1,732	50			130		461
	175	350					525
	2,221	400	0	0	136	4,219	9,149
							113
			468		9		477
							0
	2,221	400	468	0	145	4,219	9,696
							0
1						1,028	515
						1,297	1,691
						78	951
						1,816	2,089
	0	0	0	0	0	4,219	5,246
							4,221
	707	762				1,469	443
			1,017			1,017	832
					25	25	25
							10,800
		360				360	360
	707	1,122	1,017	0	25	0	16,681
							0
	707	1,122	1,017	0	25	4,219	21,927
	1,514	-722	-549	0	120	0	-12,231
			377				366
							0
	1,514	-722	-172	0	120	0	-11,865
	2,076	1,810	4,364	956	3,577		24,648
	3,590	1,088	4,192	956	3,697	0	12,783

Balance Sheet at 31st December 2017

	<u>Note</u>	2017 £	2016 £
Fixed assets			
Investments	6	14,131	12,964
Equipment		360	720
		14,491	13,684
Current assets			
Debtors		6,810	7,510
CBF deposit account		16,850	18,850
CBF deposit account - Bells Fund		3,255	3,246
Cash at bank and in hand		3,959	90
		30,874	29,696
Liabilities			
Amounts falling due within one year	7	57	0
Net current assets		30,817	29,696
Net assets		45,308	43,380
Funds	8		
Unrestricted		19,918	19,520
Restricted		13,523	12,783
Designated		2,300	2,300
Endowment		9,567	8,777
		45,308	43,380

The attached notes form part of these accounts.

Approved by the Parochial Church Council on 7. November 2018 and signed on its behalf by:

Notes to the accounts: Year ended 31st December 2017

	This year		Last year	
	Income	Expenditure	Income	Expenditure
1. Grants, appeals and legacies received - restricted funds				
Donations				
Income Tax recovery				
Diocesan grant towards inspection cost	175		175	
SHCT grants for roof alarm			2,949	
Churchyard - Grants for maintenance	350			
Bells fund - Suffolk Guild of Ringers affiliation		25		25
Collections for charities	4,219	4,219	5,246	5,246
	4,744	4,244	8,370	5,271
Unrestricted funds:				
Grant for expenses from Little Stonham Charity	450		600	
Suffolk Historic Churches Trust		25		25
Village Hall - Hullabaloo prizes		23		
	450	48	600	25
2. Fund raising events				
Harvest horkey	385	128	542	81
Music for a Summer Afternoon			133	
Library lunches and coffee mornings	1,084	257	792	225
Coffee machine				234
Angel festival		10	300	15
Rogation teas	57			
Miscellaneous			5	0
	1,526	395	1,772	555
3. Fees received				
Weddings and funerals	1,253		559	
Burials and headstones	236		1,363	
	1,489		1,922	
4. Other ordinary income				
Clergys expenses refunded by other parishes	280		237	
5. Church running expenses				
Heat and light	983		508	
Roof alarm annual service fee	140		140	
Miscellaneous				
Insurance	1,734		2,348	
	2,857		2,996	

6. Investments - endowment funds

	Market value 31/12/16	Disposals	Unrealised gains	Market value 31/12/17
Sunday School Fund	8,776		790	9,566
Total endowment funds	8,776	0	790	9,566
Sunday school Fund - income	4,188		377	4,565
Total investments	12,964	0	1,167	14,131

7. Liabilities falling due within one year

Miscellaneous creditors

57

-

8. Funds

Unrestricted funds

Unrestricted funds represent the funds of the PCC that are not subject to any restriction on their use: they are available for the general purposes of the PCC.

Restricted funds

Restricted funds have been given to the PCC for a specified purpose and cannot be spent in any other way without the consent of the donors. The principal restricted fund is the Fabric fund, for the maintenance of the church building.

Designated funds

The designated funds consist of the proceeds of disposal of the Atherton Bequest investments, realising £2,300. The PCC has decided to establish this fund, to be used for improvements to the church fabric or furnishings.

9. Accounting policies

a) Basis of preparation:

The financial statements have been prepared in accordance with the Church Accounting Regulations, 1997, together with applicable accounting standards and the Charities Statement of Recommended Practice.

b) Income:

Income is normally accounted for when received. At the year end Income Tax recoveries of £3,185 (last year £3,424) were outstanding but they have not been included in these accounts, in accordance with the practice in previous years.

c) Gains and losses on investments:

Unrealised gains and losses are accounted for on revaluation at the year end.

d) Fixed assets:

Consecrated and beneficed property is excluded from the accounts, as provided by Section 96(2)(a) of the Charities Act, 1993.

No value is placed on movable church furnishings which require a faculty for disposal.

The churchyard mower is being depreciated at 20% per annum, on a straight line basis.

e) Current assets:

Short term deposits consist of cash deposited with the Central Board of Finance of the Church of England.

10. Expenditure commitments

At 31st December 2017 the PCC had entered into a commitment to donate £100 to Earl Stonham Village Hall as a contribution to the cost of a new dishwasher. (2016: no commitments).

Independent examiner's report

To Earl Stonham with Stonham Parva PCC

I report on the accounts for the year ended 31 December 2017, which are set out on the attached pages.

Respective responsibilities of the PCC and the examiner

The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 30 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christopher Oliver
1 Meadow View
Needham Market
Suffolk IP6 8RH

Date: 2nd April 2018