



**Parish Council Members -**

Chairman: Cllr C Woods, Cllr D Turner, Cllr B Heard, Cllr D Brenig-Jones, Cllr K Wilkinson,  
Cllr S Budd, Cllr J Henderson-Hamilton, Cllr S Challinor, Cllr H Stanford

## **Notice of Meeting and Summons to Councillors to Attend Earl Stonham Parish Council**

**Dear Councillor**

You are summoned to attend the Annual Parish Council meeting which will be held at The Village Hall, Earl Stonham on **Monday, 14<sup>th</sup> May 2018 at 8pm** (or immediately after the conclusion of the Annual Parish Meeting, whichever is the latter).

**Members of the public from the village are welcome to attend this meeting.**

**J Blackburn  
Parish Clerk  
8<sup>th</sup> May 2016**

### **AGENDA**

- 1) Election of Chairman of the Council**  
*(To receive the Chairman's Declaration of Acceptance of Office)*
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of previous meetings held on Monday, 5<sup>th</sup> March 2018 and the Planning meeting held on 1<sup>st</sup> May 2018**
- 7) To appoint Representatives to Committees and Outside Bodies**
  - a) Suffolk Association of Local Councils (SALC)
  - b) Footpaths
  - c) Village Hall
  - d) Church
  - e) Village Green
  - f) Police
  - g) Community Emergency Village Hall Key Holders
  - h) Transport/Road Safety
  - i) Street Lighting
  - j) Earl Stonham Trustees
  - k) Recorder Publication
  - l) Recorder Distribution
  - m) Carols on The Green
  - n) Planning and Finance



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**8) Authorisation of Annual Subscriptions**

- a) Suffolk Association of Local Councils - £251.41
- b) Community Action Suffolk - FREE

**9) Public Forum** - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*

**10) To receive the Police Report**

**11) To receive the County Councillor's Report – County Cllr Matthew Hicks**

**12) To receive the District Councillor's Report – District Cllr Suzie Morley**

**13) To receive the Clerk's Report including the following Financial Matters**

- a) To receive a report on the Finance and Governance Statement
- b) To approve the End of Year Statement of Accounts 31st March 2018
- c) To complete the Annual Governance Statement
- d) To receive the Internal Auditor's Report
- d) To receive the Finance Report
- e) To authorise Payments and note Receipts
- d) To approve and adopt the Data Protection Policy

**14) Planning Applications**

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC

**DC/18/00791** - Householder Planning Application - Erection of single storey and two storey extensions - Alterations to existing fenestration comprising installation of roof dormers and alterations to facing materials - Erection of first floor balcony; Erection of 4 bay cartlodge with annex accommodation (following demolition of existing garage) - Rose Cottage, Larters Lane, Earl Stonham, Stowmarket Suffolk IP14 5HB

**15) To receive an update on the Defibrillator**

**16) To receive an update on Allotments**

**17) To receive an update on the Village Hall**

**18) To receive an update on the refurbishment of the War Memorial**

**19) To receive an update on the posts around the Green and discuss the purchase of replacement posts.**

**20) To receive an update on the Village Website**

**21) Matters to be brought to the attention of the Parish Council – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.**



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**22) To confirm dates of meetings for the financial year 2018/19**

**23) Date of next meeting - Monday, 3<sup>rd</sup> September 2018 at 7.30pm.**

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk  
Tel: 01449 721369 or email: [parish.clerk@earlstonham.org.uk](mailto:parish.clerk@earlstonham.org.uk)**