



EARL STONHAM PARISH COUNCIL

Minutes of the Parish Council meeting held at the Village Hall, Earl Stonham on **Wednesday, 27th September 2017 at 7.30pm.**

Present:

Councillors: C Woods (Chairman)
D Turner
S Budd
D Brenig-Jones
B Heard
K Wilkinson
H Stanford

In Attendance J Blackburn – Clerk
Paul Bryant – Business Support Officer, MSDC

Apologies S Challinor
J Henderson-Hamilton

ES45/17/18 – PUBLIC FORUM

There were no members of the public present.

ES46/17/18 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies were received from Cllr Challinor and Cllr Henderson-Hamilton.

ES47/17/18 – TO RECEIVE DECLARATIONS OF INTEREST

Declarations of interest were received as follows:-

Cllr Turner – Village Hall
Cllr Budd – Village Hall/Footpaths/Allotments/Trustees/Remembrance Day
Cllr Heard – Footpaths
Cllr Stanford – Cricket Club

ES48/17/18 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

ES49/17/18 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 13th JULY 2017

It was AGREED: That the minutes of the Parish Council meeting held on 13th July 2017 be approved as a true record and signed by the Chairman.

ES50/17/18 – TO RECEIVE THE POLICE REPORT

The Police were not present at the meeting and a report had not been received.

ES51/17/18 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT – CLLR MORLEY

Cllr Morley reported the following:-

- The current consultation for Ward Boundaries was still ongoing.
- The move to Endeavour House for the District Council staff had been postponed and was now due to take place during November. There had been issues with free parking for staff and Unions had become involved due to changes for staff in their Terms and Conditions.

ES52/17/18 – TO RECEIVE THE COUNTY COUNCILLOR’S REPORT – CLLR M HICKS

Cllr Hicks reported the following:-

- Education – GCSE results obtained throughout the County was 63% or higher for Grade 4 (previously Grade C) or higher with 7,000 pupils having taken GCSEs. Almost 3,000 pupils were entered for A levels in Suffolk and although yet to be verified the figures show that 98.2% of A levels taken in the county had been awarded an A* compared with 97.9% nationally. 89% of schools across the county had been awarded ‘Good’ or ‘Outstanding’ by Ofsted.
- Sizewell Power Station – Suffolk County Council (SCC) had published a report that highlighted possible alternative locations for providing accommodation for 2,400 workers that would be needed for the construction of the proposed power station. Accommodation, amenities and entertainment would be included on the site that would be as large as the Olympic stadium x 10. EDF Energy would be carrying out a review of alternative sites that would have less environmental impact and better community integration.

ES53/17/18 – TO RECEIVE THE CLERK’S REPORT AND FINANCIAL MATTERS

i) TO RECEIVE THE CLERK’S REPORT

The Clerk brought to the attention of the Councillors the Joint Local Plan consultation, which was currently taking place. There were two areas where land had been put forward for possible development which were Angel Hill and Forward Green. The Clerk stated that if Councillors were opposed to the sites then they needed to voice their concerns as part of the consultation process. There was a briefing taking place on Thursday, 28th September at 6.30pm in Needham Market which Councillor Wilkinson stated he would attend on behalf of the Council.

The Clerk confirmed that she had booked onto the CiLCA Course in October and November 2017 to commence the CiLCA qualification, which was agreed as part of her appointment.

ii) TO RECEIVE THE CLERK’S FINANCIAL REPORT

The Clerk reported on the Council’s current financial position and movements since the last meeting. It was reported that the balance in the accounts on 26th September 2017 was £9,142.22.

iii) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

27.09.17	000001	Jennie Blackburn	Clerk's Salary (September)	£208.33
27.09.17	000002	Jennie Blackburn	Clerk's Expenses (September)	£20.00
27.09.17	000003	Jennie Blackburn	Reimbursement of Printer Toners	£433.94
27.09.17	000004	D Turner	Reimbursement of Recorder Printing	£168.00
27.09.17	000005	ES Cricket Club	Grass Cutting/Strimmer	£500.00
27.09.17	000006	Glasdon	Replacement Litter Bin	£105.48
27.09.17	000007	CAS	Zurich Insurance Renewal	£255.40
27.09.17	000008	Vertas	Grass Cutting	£270.54

It was also noted that payments of £208.33 (Clerk’s salary – August), £20.00 (Clerk’s office allowance – August) and £221.40 (skip hire) be ratified.

It was AGREED: That payments totaling £1,961.69 be authorised and actioned by the Clerk.

The following receipts were also noted:-

Dog Walking	Recorder payment received	£10.00
Perfect Perennials	Recorder payment received	£30.00
Masquarade	Recorder payment received	£30.00
Mr Dixon	Allotment payment received	£15.00
Mr Stiff	Allotment payment received	£30.00
Mr Coward	Allotment payment received	£7.50
Bays Farm	Recorder payment received	£30.00
Jo Kelly	Recorder payment received	£30.00
Mr Arnold	Allotment payment received	£198.00
L & R Contractors	Recorder payment received	£30.00
Auto Perfection	Recorder payment received	£30.00
SALC	Transparency Code Funding (Printer)	£100.00
Mr Care at Home	Recorder payment received	£30.00
R J Nunn & Sons	Allotment payment received	£492.45
Jennie Blackburn	Cashback received for Toners	£50.00
Creeting St Peter Parish Council	1/3 payment for Toners	£103.87
MSDC	Precept (2nd Installment)	£3,018.58

iv) **TO RECEIVE THE EXTERNAL AUDITOR'S REPORTS**

The Clerk reported that she had not yet received the External Auditor's report but would bring it to the next meeting of the Parish Council once it had been received. The Internal Auditor's reports had been circulated to Members.

v) **OUTSTANDING PAYMENTS**

It was NOTED: That there were outstanding payments of £196.80 for Plusnet Broadband at the village hall, £1,000 donation towards the village hall refurbishment and 50% of recycling credits given to the Parish Council. **Clerk to action**

ES54/17/18 – PLANNING APPLICATIONS / DECISIONS

Ref: Ref: DC/17/03999 – Erection of a two storey dwelling (following demolition of existing bungalow) – Fen View, Fen Lane, Earl Stonham, Stowmarket Suffolk IP14 5EG

There was no objection to the planning application – **Clerk to action.**

Ref: DC/17/04745 - Application under Section 73 of the Town and Country Planning Act - Removal of Condition 2 (Agricultural Occupancy) relating to W/9265/1 - Pear Tree Farm, Fen Lane, Earl Stonham, Stowmarket Suffolk IP14 5EG

There was no objection to the planning application – **Clerk to action.**

It was NOTED: That the following Planning Applications had been approved:-

Ref: 1759/17 – Erection of double cart lodge, lobby, cloakroom with snooker room over – The Fenns, Fen Lane, Earl Stonham IP14 5EF – **GRANTED**

Ref: 1700/17 - Change of use, conversion and erection of extensions to outbuilding to provide annexe accommodation to the principal dwelling also with Holiday Let use - Elm Tree Barn, Chapel Lane, Earl Stonham IP14 5HT - **GRANTED**

ES55/17/18 – TO RECEIVE AN UPDATE ON SPEEDING ALONG BLACKSMITHS LANE

It was NOTED: That information on speeds in the area had been received and confirmation had been received that the Police would monitor that.

ES56/17/18 – TO DISCUSS REMEMBRANCE

It was confirmed that a wreath had been ordered and donations would be made.

ES57/17/18 – TO DISCUSS CHRISTMAS ARRANGEMENTS INCLUDING ‘CAROLS ON THE GREEN’

It was confirmed that Cllr Henderson-Hamilton had all the arrangements in hand in relation to ‘Carols on the Green’. Cllr Wilkinson stated he would enquire as to where a tree could be sought from this year.

ES58/17/18 – TO DISCUSS THE POSSIBLE INSTALLATION OF A DEFIBRILLATOR

The Clerk explained to Councillors the process of applying for Lottery Funding for a Defibrillator. Following a brief discussion:-

It was AGREED: That the Clerk complete an application form to the Big Lottery Fund.

ES59/17/18 – TO RECEIVE AN UPDATE ON ALLOTMENTS/TENANCY AGREEMENT

Councillors briefly discussed the position with the allotments and amendments to the tenancy agreements. It was felt that the allotments should be available for the wider community and the agreement should be amended to reflect that. **Clerk to action.**

ES60/17/18 – TO RECEIVE AN UPDATE ON THE VILLAGE HALL

Cllr Budd reported that the Village Hall Management Committee were trying to fundraise in order to raise money to replace the floor in the hall and unfortunately had missed out on Lottery Funding. With the floor being a priority other projects had to be put on hold.

She also reported that there would be a New Year’s Eve party being held this year and that the Village Hall had taken over the Quiz Nights following the closure of the pub.

ES61/17/18 – TO RECEIVE AN UPDATE ON PARKING ON THE VILLAGE GREEN

It was NOTED: That apart from the occasional vehicle, parking on the Green had quietened down and was no longer a problem.

ES62/17/18 – TO DISCUSS REGISTRATION WITH ICO – DATA PROTECTION

The Clerk advised the Parish Council that because they hold 'personal data' they should be registered with the Information Commissioners Office (ICO).

It was AGREED: That the Clerk register the Parish Council with the ICO.

ES63/17/18 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

Cllr Budd reported that the passing places along Blacksmiths Lane were unusable. She also reported that there was a tree down over Footpath 5, at the bridge near to Honeypot. She confirmed that she would have it removed.

ES64/17/18 - DATE OF NEXT MEETING

It was AGREED: That the next meeting be held at the Village Hall on Thursday, 9th November 2017 at 7.30pm

The meeting finished at 9.10pm.

Chairman: Dated: